

## **Xilin School Board Meeting Minute**

Nov 18, 2011 via tele-conference

**Attendees:** Xiaohong Shi, Annie Cai, Hong Zhao,, Mary Ceruti, Liping Zhao  
Minutes taken by Liping Zhao

### **Agenda:**

Discussion on an incident occurred on 11/13/2011

Outline: There was a dispute between a teenage and a parent when playing basketball in the gym on 11/13/2011. Principal Xiao Hong was informed promptly. Xiao Hong contacted both parties and handled the case within her proper rights.

### **Discussion Summary:**

1. Xilin NW Chinese School will consider asking for an emergency contact # at time of registration.
2. Review and select an appropriate waiver and release of all claims. Annie Cai will provide a sample for review. Board will continue its discussion at next board meeting.